



**WATFORD  
BOROUGH  
COUNCIL**

# **BUDGET PANEL**

**Tuesday, 28th June, 2016**

**7.00 pm**

**Town Hall, Watford**

**Publication date: 20 June 2016**

**Contact**

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Ishbel Morren in Democracy and Governance on 01923 278375 or by email to [legalanddemocratic@watford.gov.uk](mailto:legalanddemocratic@watford.gov.uk).

Welcome to this meeting. We hope you find these notes useful.

### **Access**

Access to the Town Hall after 5.15 pm is via the entrance to the Customer Service Centre from the visitors' car park.

Visitors may park in the staff car park after 4.00 p.m. This is a Pay and Display car park. From 1 April 2016 the flat rate charge is £2.00.

The Committee Rooms are on the first floor of the Town Hall and a lift is available. Induction loops are available in the Committee Rooms and the Council Chamber.

### **Fire / Emergency Instructions**

In the event of a fire alarm sounding, vacate the building immediately following the instructions given by the Democratic Services Officer.

- Do not use the lifts
- Do not stop to collect personal belongings
- Go to the assembly point at the Pond and wait for further instructions
- Do not re-enter the building until authorised to do so.

### **Mobile Phones**

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### **Filming / Photography / Recording / Reporting**

Please note: this meeting might be filmed / photographed / recorded / reported by a party other than Watford Borough Council for subsequent broadcast or publication.

If you do not wish to have your image / voice captured you should let the Chair or Democratic Services Officer know before the start of the meeting.

An audio recording may be taken at this meeting for administrative purposes only.

# Committee Membership

Councillor Asif Khan (Chair)

Councillor M Hofman (Vice-Chair)

Councillors D Barks, N Bell, P Kent, Ahsan Khan, R Laird, R Martins and G Saffery

## Agenda

### Part A - Open to the Public

1. **Training: Introduction to local government finance and the role of Budget Panel**
2. **Apologies for Absence/Committee Membership**
3. **Disclosure of Interests (if any)**
4. **Minutes**

The minutes of the meeting held on 23 February 2016 to be submitted and signed.

Copies of the minutes of this meeting are usually available seven working days following the meeting.

*(All minutes are available on the Council's [website](#).)*

5. **Financial Outturn 2015/16 (Q4)** (Pages 5 - 26)

Report of the Head of Finance (shared services)

6. **2016/17 Work Programme** (Pages 27 - 28)

Report of the Committee and Scrutiny Support Officer

Budget Panel is invited to approve the work programme for 2016/17 and to suggest any additional items for discussion.

7. **Dates of Next Meetings**

- 06 September 2016
- 29 November 2016
- 10 January 2017
- 21 February 2017

